Bricklaying Apprentices are in Demand

One course which is definitely in demand by industry and provides long term work and career prospects is Bricklaying. A recently released five year growth forecast in building and construction from January 2014, means a Bricklaying qualification is the ticket to opening doors to industry and starting your own business. New, higher pay rates from January 2014 for apprentices plus many financial incentives, means a great start in a rewarding trade such as Bricklaying. With an apprenticeship you’re paid while you learn, on and off the job site.

For more information, visit Bricklaying Apprentices are in Demand

Various News Items

TAFE now is a provider of nationally accredited online courses in the areas of accounting and finance, animal studies, business, community Services, information and cultural Services, information technology, real estate and sustainability. Start and pay any time, working at your own pace. All courses are iPad and mobile friendly, supported by experienced online teachers. VET-fee help options are available for diploma students. For further information, visit http://www.tafenow.com.au or phone 1300 TAFE now (1300 8233669).

Important changes to apprenticeships from 1 January 2014 - The Fair Work Commission have recently made a number of changes to the apprentice provisions in the Building and Construction General Onsite Award 2010 and the Joinery and Building Trades Award 2010. These changes take effect from 1 January 2014. From 2014 there will be large increases to the minimum award rates of pay for first and second year apprentices. Please contact 1300 650 620 for more information.

Blue Mountains International Hotel Management School Multicultural Open Day on Saturday 22/02/2014 from 10am to 2pm. Registrations requested. Please contact Charlotte Pun on 0450902007 or email charlotte.pun@bluemountains.edu.au.

The Institute of Chartered Accountants have university scholarships available for disadvantaged students. If you know of a student who would benefit from, or may be dependent on, financial assistance to continue their studies from High School to University, the Institute would like to hear from you! Simply email the Institute at Michael.Bellemore@charteredaccountants.com.au and they will contact you to discuss.

Projects Abroad Overseas Volunteer and Work Experience Sydney Information Evening: 18th of February at Sydney Central YHA - 11 Rawson Place from 6:30pm-7:30pm. The presentation will cover what volunteering with Projects Abroad is all about and how students can get involved. The event is also a great opportunity to meet Projects Abroad staff members, past volunteers and have all questions answered. Registration preferred: http://www.projects-abroad.com.au/about-us/meet-us/information-evenings/

University of New England New Courses on offer in 2014 - In addition to the nearly 200 courses already offered, UNE is proud to announce the introduction of a range of new courses for 2014. New courses to choose from include Associate Degree in Agrifood Systems, Bachelor of Agrifood Systems, Bachelor of Community Services, Bachelor of Health Practice, Bachelor of Health Practice/Bachelor of Community Services.

Automotive Group Training is an employer of automotive apprentices and has been guiding school leavers through their apprenticeships since 1982. AGT is the industry’s largest employer of apprentices and trainees and have a wide range of vacancies across the automotive trades. AGT is not an employment agency but an employer of apprentices and trainees. For more information please call 9796 3655.
WEP Student Exchange – Applications Open Now! Applications to participate in semester and year-long student exchange programs starting in August '14 are now open for students currently in year 9 and 10. Students can choose from over 20 countries around the world, most of which don’t require prior language study. To request 2014 program information, please contact judithortmann@wep.org.au, call 1300 884 733 or visit www.wep.org.au.

Fashion Masters, Sydney School of Fashion Information Evening February 11 2014 – 4.30pm. Studying the Bachelor of Fashion and Business at FASHIONMASTERS Sydney develops your skills, knowledge and understanding of this global industry. Find out about the range of fashion courses on offer, view the premises and meet the lecturers. Lvl 3, 91 York St, Sydney, NSW 2000. RSVP nzeman@holmes.edu.au or (02) 9299 1400.

BiG Day In IT Careers Conference for students from Years 9-12 will be held @ UTS on Wed 26 March. Hear speakers from Google, Microsoft, IBM, Westpac, WiseTech Global, Deloitte & more talking about their careers & the future of technology. Exhibitors fr. IBM, Westpac, WiseTech Global, Deloitte, LEGO Education, KPMG, CBA & more for students to speak to. Tickets $10 for students. Enq: Kerrie, ACS Foundation 8296 4444/0417 409 069 kerrie.bisaro@acsfoundation.com.au www.thebigdayin.com.au

MTA Apprenticeships Plus - MTA Apprenticeships Plus recruits in excess of 500 1st years apprentices every year for the automotive industry. MTA Apprenticeships Plus provides pre-employment courses for eligible candidates wishing to seek employment in the automotive industry. These candidates go through a 5 week course with 1 week work experience run by MTA Training. MTA Apprenticeships Plus are currently recruiting candidates NOW! Apply at www.mtaplus.com.au


WPC Group - The Skilling Australia Foundation in partnership with the Citi Foundation has limited positions open for participants who want to be part of this years Citi New Recruits Programs. These free of charge programs offer 17-24 years olds with an interest in the hospitality and service industries enrolment in a 3 week program at Ryde TAFE and 1 weeks work experience and then assists them with finding a mentored apprenticeship. For more information contact program mentor Lisa Lee on llee@wpcgroup.org.au or 0400 168 910.

UNSW Science Parent and Student Information Evening, Wednesday 26 March, 6.30pm – 8.30pm, The John Niland Scientia Building, UNSW Kensington campus. The Faculty of Science invites Year 11 and Year 12 students and their parents to attend an information evening. This evening will include talks and a career market, giving students and parents the opportunity to talk directly to current students and academics. Register online from February through www.science.unsw.edu.au/infonight

UnitingCare IFP are offering a Diploma of Counselling designed to increase your skills and knowledge of counselling. Learn the dynamics of human behaviour and develop high level communication skills in relating to and working with others. Now taking applications for classes starting late February, so call 02 8830 0755 or check out the website: www.ifp.nsw.edu.au


Think Education Group - Students who may have received an offer that doesn't really tick all their boxes, or their ATAR didn’t get them where they wanted to be, give Think a call on 02 8588 4732 or by email on jbrown2@think.edu.au and speak to Jake about what Think Education Group has to offer. Their vocational and bachelor degree programs can be completed in just two years. Discover the options at www.billyblue.edu.au www.catc.edu.au www.williamblue.edu.au www.apm.edu.au www.acnt.edu.au www.ancb.edu.au www.ssnt.edu.au www.jni.edu.au
Jobs

Administrative Assistant Traineeship

- Kariong Location
- Own vehicle & licence essential
- Paid to study Certificate III Business Administration - 12 months

Central Coast Group Training is the coast’s leading employer of apprentices and trainees and has been in operation for more than 32 years. Our host employer represents the commercial interest of the furniture and joinery industry and is also a Registered Training Organisation. Between the two internal entities they provide assistance to all employers and employees in the trade. Duties of this role will include but are not limited to:

- Printing
- Copying
- Scanning
- Answering phones
- Filing
- Faxing
- Collecting mail
- Supporting other staff in their duties.

As the successful candidate, you must have the ability to show initiative, be diligent, have attention to detail and enjoy working within a small team. Computer literacy is preferred with previous experience using Microsoft office is required.

The role is Monday to Friday, 8:30am to 4:30pm. An own vehicle and licence is essential for this role. As part of this traineeship, you will be paid to study a Certificate III in Business Administration. This course will be delivered through On the Job training over a 12 month period working full time hours. If you are looking to start a successful career in administration, apply now!

APPLICATIONS CLOSE: 9am Monday 10th February 2014

To apply for this position please visit our website at www.ccgt.com.au and click on the position, followed by “Apply Now” to submit your details.

Business Administration Trainee

February Start

- Located in Brooklyn
- 12 Month Traineeship
- Paid to study Certificate III in Business Administration

Central Coast Group Training is the Coast’s leading employer of apprentices and trainees and has been in operation for more than 30 years. Our Host is recognised as an industry leader in the provision of geological and environmental consulting services. They are currently seeking an enthusiastic trainee to work full-time to assist with a range of administrative duties.

The successful candidate will have a good work ethic, a “can do” attitude, professional image and a friendly disposition. It is essential within this roll to possess well developed communication skills both written and oral with a high attention to detail. Duties within this position include, but are not limited to the following:

- Answering the phone
- Data entry and record maintenance
Careers

- Filling, emailing and photo copying
- General administration support to senior members of the team
- Recording internal and external communications
- Recording stock

If you are looking to kick start a career in administration with a team who is motivated and dedicated to assisting you, then please apply now. You will be required to work Monday to Friday, 9am - 5pm in Brooklyn. If train travel is required this will be reimbursed to you on a monthly basis.

As part of this traineeship you will also be PAID to study a Certificate III in Business Administration through on the job training. To apply for this position please visit our website at www.ccg.com.au and click on the position, followed by “Apply Now” to submit your details.

Trainee Storeman/ Warehousing

Located in Lisarow

- Drivers Licence & Own Vehicle Essential
- WHS White Card Required
- Forklift Licence Essential
- PAID to Study Certificate III Transport & Logistics (Warehousing & Storage)

Central Coast Group Training is the Coast’s leading employer of apprentices and trainees and has been in operation for over 32 years.

Our host employer specialises in making furniture, in particular assembling office and school furniture in both aluminium and wood. They pride themselves on being a high value, short time business.

A Warehousing Trainee is required to join their team located in Lisarow. This is an excellent opportunity for someone looking to get a qualification in the Transport and Logistics Industry.

Duties within this position include but are not limited to:

- Working closely with the main Storeman/Purchasing Officer to perform stock movement.
- General factory operations of waste collection
- Liaising with staff departments
- Operations using a forklift.
- Stock movement
- General maintenance
- Unloading and Loading
- Receiving and dispatch

To be successful within this role you must be hardworking, proactive, co-operative, and polite while following standard safety procedures in compliance with Work Health and Safety.

This position is 38 hours per week with the potential of overtime, Monday-Friday 6am – 5pm.

As part of this traineeship you will be PAID to study a Certificate III Transport & Logistics (Warehousing & Storage) over 24 months.

APPLICATIONS CLOSE: 9am Monday 10th February 2014

To apply for this position please visit our website at www.ccg.com.au and click on the position, followed by “Apply Now” to submit your details.